



## General Information for the suppliers:

Dear Madam or Sir,

*(In case you are not the responsible contact person, please forward this email to the responsible contact person for invoice dispatch or finance/accounting.)*

on behalf of the global Bosch Group we want to offer you digital invoice transmission. Currently you send your invoices via ordinary postal service or by email to our manual scanning team.

After a successful onboarding process, you will be able to send invoices in PDF format via email directly to our OCR tool (Optical Character Recognition).

However, this digital transmission is not possible as long as you are already using EDI, ERS or SupplyOn.

Attached you find a letter of confirmation with your **benefits** as well as **important requirements**.

To connect you to our automated process, please send the following **two documents** to [Support.einvoicing@de.bosch.com](mailto:Support.einvoicing@de.bosch.com) :

- **Filled-out and signed letter of confirmation**
- **A computer-generated invoice example in PDF format for every receiving country (can be an already sent invoice)**

After we have checked the documents successfully, you will receive a confirmation email with an overview of the email addresses related to the Bosch plants, which can be used for future electronic invoicing.

The [support.einvoicing@de.bosch.com](mailto:support.einvoicing@de.bosch.com) mailbox is only for support topics (e.g. setting up the vendor for electronic invoicing, further misunderstandings, issues that may appear in the sending process, etc.).

Please be informed that we will not process invoices you send to [support.einvoicing@de.bosch.com](mailto:support.einvoicing@de.bosch.com).

As a Bosch company, we are interested in offering your company the most effective electronic order and invoice processing through various channels.

Therefore, it may be that we offer this solution only temporarily.

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If you have further questions or need more information, please feel free to contact us any time.