

1

**Billing Address / Payer Name:**

*is always mentioned on the Purchase order, please stick to it*

**Invoice Number:** *your invoice number*

**Invoice Date:** *date of invoice*

**contact person:** *in your company*

2

**Vendor number:** *the code in Bosch system for your company, mentioned on the purchase order*

3

**PO-Number:** *please refer to our PO number*

**Contact person:** *please mentioned a contact person on Bosch side with department name + cost center*

4

**Delivery note:** *Please write the same delivery note number on the invoice as given on the proof of delivery*

POS	Description	Quantity	Amount	Currency
1	same as in our PO text	1	please specify amount and currency	

*The line items / positions on your invoice should match exactly our purchase order, otherwise we are not able to proceed your invoice in our system.*

**Payment Terms:** *According to your contract, but it should always be a minimum of 30 days, unless agreed otherwise with you*

**Bank account:**

*SWIFT/BIC:  
IBAN:*

**Supplier VAT ID:**

*please mention your VAT ID*

*Please list only one bank account, mentioning the currency of the bank account where the payment is expected. If any change/update is required for your payment information, please inform our buyer timely*

\*

These numbers refer to the numbers of the original document for our invoice hints. Please consider this document here only as an invoice example for additional support and information.