

**ROBERT BOSCH LLC – AUTOMOTIVE AFTERMARKET DIVISION
INBOUND DOMESTIC VENDOR/SUPPLIER ROUTING INSTRUCTION**

GS/LOT-4NA

1. Preface

1.1.1 The following instructions are applicable for the Robert Bosch Automotive Aftermarket Division only and its facilities located in Atlanta GA, Broadview IL, and Ontario, CA.

1.2 When Bosch is responsible for paying the transportation freight cost directly to the carrier, all vendor shipments must be shipped **Collect** and according to the instructions and definitions below.

1.3 Failure to comply will result in the excess transportation cost being debited back to the vendor.

1.4 It is imperative that you record the Bosch purchase order number(s) on the bill of lading. In addition, shipment packaging **must conform** to Robert Bosch LLC Automotive Aftermarket Division External Supplier Packaging and Labeling Specifications, which is posted at <http://purchasing.bosch.com>, under “Downloads & more” tab, as amended from time to time.

2. Definitions:

2.1 Small Package - Any shipment **not** to exceed 150lbs. (maximum combined length and girth of 130 inches and maximum length of 108 inches).

2.2 Less Than Truckload - Any shipment exceeding 150 lbs. in weight but less than 10,000 lbs. and does not fill trailer to full visible capacity.

2.3 Full Visible Capacity - Approximately 50% of trailer floor space utilized.

2.4 Truckload - Any shipment which fills trailer to full visible capacity or exceeds **10,000 lbs.**

3. Instructions:

3.1 Small Package Shipments as defined above - UPS COLLECT. Vendor invoicing must not contain prepaid and added freight charges. (Do not insure / declare a value, unless approved by Bosch).

3.2 **Use the following UPS account numbers when shipping to Bosch:**

Atlanta (Camp Creek) - #383004

Atlanta (Fulton Industrial) - #364E8W

Oakbrook - #613719

Ontario - #83X008

3.3 LTL SHIPMENTS as defined above. You should have received specific routing instructions from the TMC Overland team with details concerning your route specifications for use of our TMS (Transport Management System) for material shipping. If not, please contact Bosch TMC at 1-224-232-2150 or email at TMC.USAMEX@MX.BOSCH.COM to schedule the transportation for shipment(s).

3.4 TRUCKLOAD SHIPMENTS as defined above – Any TL shipments that are managed by Bosch TMC will need to include the TMC Load # on the Bill of Lading.

3.5 AIR SHIPMENTS must be authorized by the Bosch Purchasing or Planning (Bosch affiliates) Department.

3.6 HAZARDOUS MATERIALS shipments must be in compliance with hazardous materials regulations.

3.7 All INBOUND COLLECT shipments, please mark Bill of Lading:

**Send Freight Charges To:
Bosch Automotive Aftermarket
c/o Cass Information Systems
PO Box 67
St. Louis, MO 63166**

4. Closing

4.1 Questions concerning the above definitions and instructions may be directed to the below contact:

Richard McCoy, Transportation Specialist, Robert Bosch
470-421-0289, richard.mccoy@us.bosch.com

QUALITY/ENVIRONMENTAL RECORDS

<u>Record Title</u>	<u>Record Responsibility</u>	<u>Storage Medium</u>	<u>Storage Location</u>	<u>Retention Time</u>
N/A				

CHANGE RECORD

<u>Revision</u>	<u>Description of Change</u>	<u>Issue Date</u>	<u>Changed By</u>
11	Integrated into ISO14001 System	06/07/04	AM/TRC-M. Seaquist
12	Highlighted in yellow – MIQ phone number change.	10/21/04	AM/TRC-M. Seaquist
13	Highlighted in yellow – package/labeling rev change - full visible capacity % change - carrier changes	10/21/04	AM/TRC-M. Seaquist
14	Carrier changes highlighted in yellow.	02/01/05	AM/TRC-M. Seaquist
15	Carrier changes highlighted in yellow.	06/27/05	AM/TRC-M. Seaquist
16	Carrier changes highlighted in yellow.	10/21/05	AM/TRC-M. Seaquist
16	Document Name By Process Update	06/01/07	AM/CIP1-L. Prause
16	Carrier and BOL changes highlighted in yellow.	10/01/07	AM/LOG5-M. Seaquist
17	Carrier and BOL changes highlighted in yellow.	02/15/08	AM/LOG5-M. Seaquist
18	Changes highlighted in yellow	08/25/09	AA/LOG-TRC-S. Tyler
19	Adm change in yellow	01/20/12	AA/LOG-TRC-S. Tyler
20	Admin changes in yellow	06/18/12	AA/LOG-TRC-S. Tyler
21	Updated 3.7	06/24/13	AA/LOG-TRC-S. Tyler
22	Adm Change: Deleted Carrier Vitran	12/12/13	AA/LOG-TRC-S. Tyler
23	Updated 3.3, 3.4, 4.1 and 4.2	02/04/14	AA/LOG-TRC-S. Tyler
24	Updated contact info in 4.1 and 4.2	06/04/15	AA/LOG-TRC-S. Tyler
25	transition to local department	05/06/16	AA/LOG-TRC-M. Seaquist
26	Adm changes	06/09/16	AA/LOG-TNA-S.Tyler
27	Adm changes	04/07/17	AA/LOG-TNA-S.Tyler
28	- Updated 2.1, 2.2, 2.4 weight definitions - Updated 3.2 Oakbrook location change - Updated 3.3, 3.4, 4.1 contacts	04/23/21	GS/OSD35-NA-R. McCoy