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## 1. EMEA

### 1.1 Karlsruhe / Kandel

Warehouse	Logistic Service Provider (LSP) / operator	Address	Time slot	Arrival times from/to		Min height of ramp (meter)	Max height of ramp (meter)	SAP plant no
ADC/ODC Kandel	Logistec	Erlenbachweg 1 76870 Kandel Germany	yes	06:30	17:00	1,10	1,40	K510 K390 0723
ADC/LDC Karlsruhe	Robert Bosch GmbH	Auf der Breit 4 76227 Karlsruhe Germany	yes	06:00	21:00	1,00	1,40	K250

#### 1.1.1 Time slot reservation

It is absolutely mandatory to book a binding time slot using the link [www.cargoclix.com/timeslot](http://www.cargoclix.com/timeslot).

The costs for each posting are debited to the purchaser directly by Cargoclix. The costs will not be covered by the Automotive Aftermarket business unit of Robert Bosch GmbH.

The posting or change of a time slot can be done earliest 2 weeks and latest 2 hours before the delivery with information of the mandatory data displayed in Cargoclix. All the information should be provided by 6:30 p.m. CET for the warehouse in Karlsruhe and by 5:15 p.m. CET for the warehouse in Kandel on the previous day to ensure planning security.

A **CargoMarket posting-ID** with RB-KA (=RB-Karlsruhe) xxxx or RB-KD (=RB-Kandel) xxxx is assigned to the posted timeslot. Using this ID, the driver must log on to the registration. This ID ensures a unique allocation to the posted delivery time slot.

If there is no free delivery time slot on the specified day of delivery (according to the transit time agreement), then the contractor sends a mail to the following mailbox by specifying the supplier and number of handling units:

- Warehouse in Karlsruhe: [Timeslot-Inbound.Karlsruhe@de.bosch.com](mailto:Timeslot-Inbound.Karlsruhe@de.bosch.com)
- Warehouse in Kandel: [Inbound.Kandel@logistec.de](mailto:Inbound.Kandel@logistec.de)

The contact persons in the warehouse will answer the request within 60 minutes of receiving the e-mail at the latest and check the possibility to provide a time slot on the target delivery day.

A truck can be redirected to an interim storage in Karlsruhe or Kandel. Robert Bosch GmbH should not be charged for the redirection. Costs for interim storage have to be paid by causer.



### 1.1.2 Procedure on site

The driver must register at the gate or at the goods receiving office at least 15 minutes before the start of the agreed time window.

Procedure in case of non-compliance of the time slot:

- Arrival delayed, but on the booked day:
  - Unloading without priority, may be done only on the next day.
- Arrival is delayed, not on the booked day:
  - A new time slot must be booked by the carrier.
- Procedure for deliveries without time slot:
  - Unloading is refused, a new time slot must be booked by the carrier.

Fixed delivery time slots are assigned by Robert BOSCH GmbH only in exceptional cases (e.g. for Milkrun). Also in these cases, the carrier must add the mandatory data before the delivery of goods.

As part of the swap body/trailer concept, bridges/trailers can be placed in Karlsruhe or Kandel for unloading. The unloading is done within max. 48 hours. Unless agreed otherwise, the bridges/trailers are placed free of charge.

For swap bodies/trailers that are only for the goods receipt, the carrier is notified via mail after unloading that the collection can be done.

For swap bodies/trailers that go to the shipping after unloading, the carrier is notified via mail after loading that the collection can be done.

If there are multiple stops, the carrier must book appropriate time slots for the different unloading points in good time.

### 1.1.3 Warehouse specifications

#### **Karlsruhe:**

- no oversize pallets
- no dangerous goods
- max. pallet rack height 1000 mm (in exceptional cases 1500)

#### **Kandel:**

- max. pallet rack height 1200 mm



## 1.2 LDC Italy - Castel San Giovanni

Warehouse	Logistic Service Provider (LSP) / operator	Address	Time slot	Arrival times from/to		Min height of ramp (meter)	Max height of ramp (meter)	SAP plant no
<b>LDC Castel San Giovanni</b>	Geodis CL Italia S.p.A.	Warehouse I Via Dogana Po 2/A 29015 Castel San Giovanni (PC), Italy	yes	08:30 13:00	11:30 16:00	0,80	1,40	K950

### 1.2.1 Time slot reservation

It is requested to book a time slot using the link <https://www.transporeon.com/it/>.

The forwarder, according to the delivery day availability, has the possibility to book one of the following time slots: **8:30AM, 10:00AM, 11:30AM, 1:00PM, 2:30PM, 4:00PM**.

The time slot booking contains information about the name of the forwarder, license plate and the number of pallets to be delivered. This allows the warehouse to identify and ascertain the forwarder and plan in advance the unloading goods operations.

### 1.2.2 Procedure on site

In case the booked time slot cannot be respected by the forwarder due unexpected events, if previously communicated and unloading volumes permitting, the warehouse can organize the late unloading accordingly. If not communicated well in advance, the warehouse cannot guarantee the unload of the goods.

### 1.2.3 Warehouse specifications

No specific restrictions.



### 1.3 LDC Guadalajara

Warehouse	Logistic Service Provider (LSP) / operator	Address	Time slot	Arrival times from/to		Min height of ramp (meter)	Max height of ramp (meter)	SAP plant no
LDC Guadalajara	ID Logistic	Camino de Alovera, 4-6 Polígono Industrial La Quinta 19171 Cabanillas del Campo, Spain	yes	08:00	13:00	0,95	1,35	K960

#### 1.3.1 Time slot reservation

It is absolutely mandatory to book a binding time slot using the link <https://login.transporeon.com>.

There are 3 Timeslot available: 8:00; 11:00 and 13:00. Important to book Timeslot with all information (Plate number, Transport number)

If there is no free delivery time slot on the specified day of delivery, then the contractor sends a mail to the following mailbox

- [admbosch@id-logistics.com](mailto:admbosch@id-logistics.com)
- [Susana.Garcia@es.bosch.com](mailto:Susana.Garcia@es.bosch.com)

#### 1.3.2 Procedure on site

The driver must register at the gate or at the goods receiving office.

Procedure in case of non-compliance of the time slot:

- Arrival delayed, but on the booked day:
  - Unloading without priority.
- Arrival is delayed, not on the booked day:
  - If possible, unloading without priority and a new time slot must be booked by the carrier.
- Procedure for deliveries without time slot:
  - If possible, unloading without priority and a new time slot must be booked by the carrier

#### 1.3.3 Warehouse specifications

- no dangerous goods
- max. pallet rack height 1200 mm



## 1.4 LDC Budapest

Warehouse	Logistic Service Provider (LSP) / operator	Address	Time slot	Arrival times from/to		Min height of ramp (meter)	Max height of ramp (meter)	SAP plant no
LDC Hatvan	Robert Bosch Elektronika Kft.	Robert Bosch str 1   H-3000 Hatvan   HUNGARY	yes	06:00	12:00	1,00	1,40	K110 K111

### 1.4.1 Time slot reservation

Hegelmann (contracted TSP) registers the timeslot into InTrack by himself.

### 1.4.2 Procedure on site

- mono collis: no itemized takeover
- mix collis: itemized takeover

### 1.4.3 Warehouse specifications

Inbound Quota measured based on 24 hrs target.

Special agreement: daily max 1 truck accepted.

## 1.5 LDC Kiew

Warehouse	Logistic Service Provider (LSP) / operator	Address	Time slot	Arrival times from/to		Min height of ramp (meter)	Max height of ramp (meter)	SAP plant no
LDC Kiew	Kühne&Nagel	1 Dachna Str. 8130 Chayky Kyiv region, Ukraine	yes	08:00	15:00	1,00	1,40	K519

### 1.5.1 Time slot reservation

### 1.5.2 Procedure on site

### 1.5.3 Warehouse specifications



## 1.6 LDC Wrocław

Warehouse	Logistic Service Provider (LSP) / operator	Address	Time slot	Arrival times from/to		Min height of ramp (meter)	Max height of ramp (meter)	SAP plant no
LDC Wrocław	Kühne&Nagel	Prologis Park Wrocław Magazynowa 3 55-040 Wrocław, Poland	yes	6:30	20:00	1,10	1,20	250L

### 1.6.1 Time slot reservation

It is absolutely mandatory to book a binding time slot using the link <https://login.transporeon.com>.

The posting or change of a time slot can be done earliest 2 weeks and latest 24h hours before the delivery with information of the mandatory data displayed in Tisslot. All the information should be provided straight after loading at ADC by freight forwarder but not later than 6:30 p.m. CET -1 day for the morning slots till 12:00 and not later than 9:00 a.m. CET day0 for afternoon slots (after 12:00) so the warehouse in Poland could ensure planning security.

Slots for the ADC freight forwarder are assigned only for AA, can't be advised trucks to other GB's slots.

If there is no free delivery time slot on the specified day of delivery (according to the transit time agreement), then the contractor sends a mail to the following mailbox by specifying the supplier and number of handling units:

- Warehouse in Poland, Bielany Wrocławskie (pls use whole 3 emails):

[Krzysztof.Ryglowski@kuehne-nagel.com](mailto:Krzysztof.Ryglowski@kuehne-nagel.com);  
[piotr.peltak@kuehne-nagel.com](mailto:piotr.peltak@kuehne-nagel.com);  
[andrzej.gut@kuehne-nagel.com](mailto:andrzej.gut@kuehne-nagel.com)

The contact persons in the warehouse will answer the request within 60 minutes of receiving the e-mail at the latest and check the possibility to provide a time slot on the target delivery day.

### 1.6.2 Procedure on site

The driver must register at the receiving office at least 15 minutes before the start of the agreed time window.

Procedure in case of non-compliance of the time slot:

- Arrival delayed, but on the booked day:
  - Unloading without priority, may be done only on the next day.
- Arrival is delayed, not on the booked day:
  - A new time slot must be booked by the carrier.





- Procedure for deliveries without time slot:
  - Unloading is refused, a new time slot must be booked by the carrier.

Fixed delivery time slots are assigned by Bosch LSP LDC PL only in exceptional cases (e.g. for cross docks). Also in these cases, the carrier must add the mandatory data before the delivery of goods.

If there are multiple stops, the carrier must book appropriate time slots for the different unloading points in good time.

### 1.6.3 Warehouse specifications

- no oversize pallets
- no dangerous goods
- max. pallet rack height 1200 mm

## 1.7 LDC Bukarest

Warehouse	Logistic Service Provider (LSP) / operator	Address	Time slot	Arrival times from/to		Min height of ramp (meter)	Max height of ramp (meter)	SAP plant no
LDC Bukarest	Quehenberger	Transalkim 3 77061 Clinceni/ Ifov, Romania	yes	08:00	15:00	0,90	1,20	K090

### 1.7.1 Time slot reservation

It is absolutely mandatory to book a binding time slot in T-slot <https://login.transporeon.com/login>.

TO number and SAP Transport Number fields does not accept less or invalid digits. The range of Number of transport units (Total no. of pallets) is 112 units simulating the volume of one full Mega truck.



1. For company: Select the company's name
2. Transport number: Is defined by the system due to technical reasons (TRANSPOREON requirement)
3. Loading type: Kept due to technical reasons (TRANSPOREON requirement). Select „Pickup” or „Delivery”.
4. Was this shipment assigned by TMC? : Select „yes” if the TMC department arranges the truck to pick up.
5. If „yes” the T.O (Transport Number provided by TMC): Fill the T.O number provided by TMC
6. SAP Transport no.: Should be filled the end of the loading day
7. Number of transport units (Total no. of pallets) : Is the total number of pallets that will be loaded in the truck.
8. Total weight (kg): Can be informed in the same time of SAP Transport No.
9. License plate no.: To be mentioned by freight forwarder
10. Comment: The ASN number or Bill of lading number provides the same information of SAP transport number. So, if the SAP transport number is already filled is not necessary to fill this field with this type of information. Tip: The Driver mobile number could be a good piece of information to have there.

**Rules:**

The freight forwarded has to follow all the rules. If not, the Escalation Rule should be applied.

- If the TMC arranges the truck to pick up the TO number should be available.
- SAP transport number should be filled by the end of loading day.
- Total no. of pallets field has to contain the correct total number of pallets that will be loaded.
- Any information that diverges from the other field description or missing data.
- The „Comment“ is the only field that can be blank

**1.7.2 Procedure on site**

The driver must register at the gate and at the goods receiving office. After that he will be directed to the unloading gate.

Procedure in case of non-compliance of the time slot:

- Arrival delayed, but on the booked day:
  - Unloading without priority, may be in the same or the next day depending on available capacity.
- Arrival is delayed, not on the booked day:
  - A new time slot must be booked by the carrier.
- Procedure for deliveries without time slot:
  - Unloading is refused, a new time slot must be booked by the carrier.

**1.7.3 Warehouse specifications**

- no dangerous goods
- max. pallet rack height 1200 mm



## 1.8 LDC Moskau (Chekhov)

Warehouse	Logistic Service Provider (LSP) / operator	Address	Time slot	Arrival times from/to		Min height of ramp (meter)	Max height of ramp (meter)	SAP plant no
LDC Moskau	FM Logistic Chekhov	Proizvodstvennaya Street, building 3 142300 Lutoretskoe village, Tchekhov district, Moscow region, Russia	yes	00:00	24:00	0,90	1,34	K410

### 1.8.1 Time slot reservation

6 slots for normal trucks + 3 slots for batteries.

It is mandatory to book a binding time slot using the link <https://login.transporeon.com/login/>.

- **Preparing excel file for uploading to Transporeon**

To add a new delivery to Transporeon, it is necessary to fill in the excel file with data from invoices and CMR.

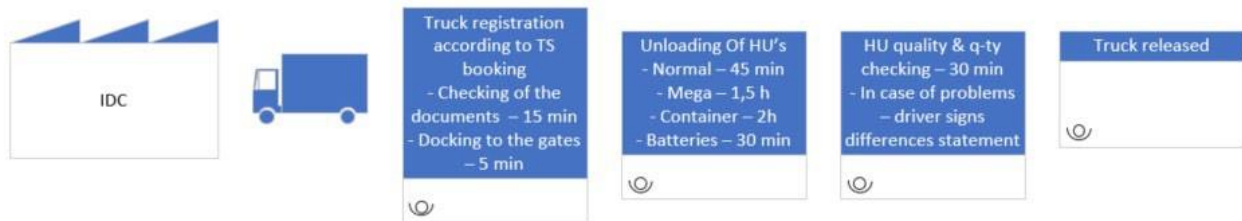
- If you need to load a delivery in which there are two or more invoices, then you need to fill out the same data in the fields:
  - Transport Number\Lisence plate number
  - Dispatch date
  - Calculated date of arrival to warehouse
  - In-house transport number (use TO number of order)

*Additional comments:*

- *Be careful when filling fields, for example: "Transport Number \ Lisence plate number", the Transporeon has case sensitivity, a space in this field is recognized by the system as two different shipments*
- *Each invoice should be filled out in a separate line with all the information from invoice*
- *For each truck should prepare a new excel table, do not upload excel table in Transporeon with data from previous shipments*
- *Transport documents (\* Pdf documents - Invoice and CMR) that you will upload to the system should be merged into one file*



## 1.8.2 Procedure on site



The driver must register at the gate or at the goods receiving office at least 15 minutes before the start of the agreed time window.

Procedure in case of non-compliance of the time slot:

- Arrival delayed, but on the booked day:
  - Unloading without priority, may be done only on the next day.
- Arrival is delayed, not on the booked day:
  - A new time slot must be booked by the carrier.
- Procedure for deliveries without time slot:
  - Unloading is refused, a new time slot must be booked by the carrier.

Fixed delivery time slots are assigned by Robert BOSCH GmbH only in exceptional cases (e.g. for Milkrun). Also in these cases, the carrier must add the mandatory data before the delivery of goods.

As part of the swap body/trailer concept, bridges/trailers can be placed in Karlsruhe or Kandel for unloading. The unloading is done within max. 48 hours. Unless agreed otherwise, the bridges/trailers are placed free of charge.

For swap bodies/trailers that are only for the goods receipt, the carrier is notified via mail after unloading that the collection can be done.

For swap bodies/trailers that go to the shipping after unloading, the carrier is notified via mail after loading that the collection can be done.

If there are multiple stops, the carrier must book appropriate time slots for the different unloading points in good time.



### 1.8.3 Warehouse specifications

Working time – 24h / 7d

Classification – A

Height – 12m

High rack height – 10 m

Q-ty of levels – 8 – 10

Distance between alleys – 3,2 m.

### 1.9 LDC Istanbul

Warehouse	Logistic Service Provider (LSP) / operator	Address	Time slot	Arrival times from/to		Min height of ramp (meter)	Max height of ramp (meter)	SAP plant no
LDC Istanbul Bonded Wh	OMSAN Lojistik A.Ş.	Şifa Mah. Şekerpınar Cad. No:25 Tuzla / İstanbul, Turkey	No wip	08:00	16:00	0,90	1,30	9391
LDC Istanbul	OMSAN Lojistik A.Ş.	Anadolu Mah. Elmalık Caddesi No: 31 Orhanlı-Tuzla / İstanbul, Turkey	no	08:30	17:30	0,90	1,30	9391

#### 1.9.1 Time slot reservation

#### 1.9.2 Procedure on site

#### 1.9.3 Warehouse specifications

- Pallet rack: max 800 mm height incl pallet
- Pallet size has to be 1200x800 mm

### 1.10 LDC Johannesburg

Warehouse	Logistic Service Provider (LSP) / operator	Address	Time slot	Arrival times from/to		Min height of ramp (meter)	Max height of ramp (meter)	SAP plant no
LDC Johannesburg	Bollere Logistics	20 Maple Street Pomona Kempton Park 1619 South Africa	no	08:00	15:00	0,90	1,30	K978

**1.10.1 Time slot reservation**

Not Applicable

**1.10.2 Procedure on site**

Daily Delivery Schedule sent by Inbound LSP to Bosch and Warehouse LSP to approve Inbound shipments over next days. Transporter will arrive at Security. Security will call through to the Inbound department advising of the arrival of the vehicle.

Vehicle will travel to Off loading area

Inbound team will meet the driver at the correct Offloading ramp. Driver will hand documents to Inbound team and Inbound Process will follow.

**1.10.3 Warehouse specifications**

No Oversized pallets allowed unless previously agreed by LSP.

Max Pallet Height of 1.35m including Pallet.

Pallet size must be 1200mm x 800mm

No Dangerous Goods

**2. Asia Pacific****3. North America****4. Latin America - Itupeva**

Warehouse	Logistic Service Provider (LSP) / operator	Address	Time slot	Arrival times from/to		Min height of ramp (meter)	Max height of ramp (meter)	SAP plant no
Itupeva	Bosch	Estr. Joaquim Bueno Neto, 9835 – Rio Abaixo, Itupeva, São Paulo, Brazil	yes	07:00	01:24	1,10	1,60	W206 W233



#### 4.1.1 Time slot reservation

The receiving window is agreed with AA/LOP-LA

The “Pré-alerta” archive must be sent as a delivery confirmation

#### 4.1.2 Procedure on site

The driver must register at the gate or at the goods receiving office at least 30 minutes before the start of the agreed time window.

Procedure in case of non-compliance of the time slot:

- Arrival delayed, but on the booked day:
  - Unloading without priority, may be done only on the next day.
- Arrival is delayed, not on the booked day:
  - A new time slot must be booked by AA/LOP-LA.
- Procedure for deliveries without time slot:
  - Unloading is refused, a new time slot must be booked by the carrier.

If there are multiple stops, the carrier must book appropriate time slots for the different unloading points in good time.

The Pré-Alerta document is necessary for entering on the warehouse, without that the driver cannot enter, the file must be send with 24 hours in advance.

Fields:

- Data da chegada/ Arrive date: What is the date, that the driver will arrive at Bosch Warehouse
- Hora prevista da chegada / Estimated arrival time: The estimated time that the driver will arrive, the tolerance is of 30 minutes before or after of the combined.
- Operação/ Operation: Always fill up with “Bosch AA”
- Transportadora/ Shipping Company: The name of the carrier that will brings the material.
- Tipo de operação/ Kind of operation: Below we have the kinds of operation that a driver can do on the warehouse, the document needs to be filled up with one of these.
  - Load
  - Unload
  - Load and Unload
  - Parking
- Motorista/Driver: Complete name of the driver
- CPF/CPF number: The driver CPF number.
- Tipo de veículo/ Kind of vehicle:
  - Utilitário/Toco/Truck
  - Cavalinho/Carreta
  - Bitrem (Cavalinho/Carreta/Reboque)
- Placa do veículo/ Vehicle plate: Separate the vehicle plate by letters and numbers.
- Placa da carreta/ Truck plate: Separate the truck plate by letters and numbers.
- Placa do reboque/Trailer plate: Separate the trailer plate by letters and numbers.





- Helper/conferee name: The name of the person who will help (if there is any), For this case Bosch needs the following documents from the helper or conferee: PPRA, PCMSO, ASO, CTPS, RG, EPI form, service order and registration form.
- RG do Ajudante ou Conferente/ Helper or conferee RG number: The helper or conferee RG number.

### 4.1.3 Warehouse specifications

No oversize pallets

No dangerous goods

Max. pallet rack height 1200 mm

*Note: Version 12 is first edition, aligned with Procedure version.*