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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Deckblatt/*Cover Sheet*** | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Absender/*Sender*** | | | | | | | | | | | **Empfänger/*Recipient*** | | | | | | | | | | | | | **Bericht Produktionsprozess- und Produktfreigabe/  *Report Productionprocess and Parts Approval*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Vorlagestufe/*Submission Level***: | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | |  | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | |  | | | | | | | | | | | | | **Bericht sonstige Muster/*Report other Samples*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Nachbemusterung/Reapproval | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | |  | | | | | | | | | | | | | Bemusterung/Sampling | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Aussetzen der Fertigung länger als 12 Monate/ *Long-term Production Stop (more than 12 months)* | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | |  | | | | | | | | | | | | | Neuteil/*New Part* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Änderungen in der Lieferkette/*Modification in Supply Chain* | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | |  | | | | | | | | | | | | | Änderungen am Produkt/*Product Modification*: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | Änderung am Produktionsprozess/*Production Process Modification*: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | |
| **Anlagen/Einsichtnahme/*Attachments/Items for Inspection*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Produkt/*Product*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Prozess/*Process*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1.1 Geometrie, Maßprüfung/*Dimension Check* | | | | | | | | | | 1.9 EMV – Prüfung/*EMC Test* | | | | | | | | | | | | | | | | | | 8 Softwareprüfbericht/*Software Validation Report* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 16 Werkzeugübersicht/*Tooling List* | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1.2 Funktionsprüfung/*Functional Test* | | | | | | | | | | 1.10 Zuverlässigkeitsprüfungen/*Reliability Tests* | | | | | | | | | | | | | | | | | | 9 Prozess-FMEA /*Process FMEA* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 17 Nachweis vereinbarte Kapazität/  *Confirmation of agreed capacity* | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1.3 Werkstoffprüfung/*Material Test* | | | | | | | | | | 2 Muster/*Sample Parts* | | | | | | | | | | | | | | | | | | 10 Prozessablaufdiagramm/*Process Flow Chart* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 18 Schriftliche Selbstbewertung/*Written Self-Assessment* | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1.4 Haptikprüfung/*Haptics* | | | | | | | | | | 3 Technische Spezifikationen/*Technical Specifications* | | | | | | | | | | | | | | | | | | 11 Produktionslenkungsplan/*Control Plan* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 19 Teilelebenslauf/*Parts History* | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1.5 Akustikprüfung/*Acoustics* | | | | | | | | | | 4 Produkt-FMEA /*Product FMEA* | | | | | | | | | | | | | | | | | | 12 Prozessfähigkeitsnachweis/ *CapabilityStudy Process* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 20 Eignungsnachweis Ladungsträger*/  Confirmation of Suitability of Transportation Equipment* | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1.6 Geruchsprüfung/*Odors* | | | | | | | | | | 5 Konstruktionsfreigabe/*Design Release* | | | | | | | | | | | | | | | | | | 13 Absicherung besondere Merkmale/  *Achievement of Special Characteristics* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 21 PPF-Status Lieferkette/PPA Status of *Supply Chain* | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1.7 Aussehensprüfung/*Appearance* | | | | | | | | | | 6 Einhaltung gesetzlicher Forderungen/  *Compliance with legeal requirements* | | | | | | | | | | | | | | | | | | 14 Prüfmittelliste/*Inspection and Test Equipment List* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 22 Freigabe von Beschichtungssystemen/  *Approval of Coating systems* | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1.8 Oberflächenprüfung/*Surface Check* | | | | | | | | | | 7 Materialdatenblatt IMDS/*Material Data Sheet IMDS* | | | | | | | | | | | | | | | | | | 15 Prüfmittelfähigkeitsnachweis/*CapabilityStudy Test Equipment* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 23 Sonstiges/*Others* | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Lieferantenangaben/*Supplier Details*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lieferant/*Produktionsstandort*: | | | | | | |  | | | | | | | | | | | | | Kennnummer/DUNS/ *ID Number/DUNS*: | | | | | | | | | | | |  | | | | | | | | | | | | | | | | Kunde/*Customer***:** | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | |
| Benennung/*Part Description*: | | | | | | |  | | | | | | | | | | | | | Lieferscheinnummer/*Invoice No./Date:* | | | | | | | | | | | |  | | | | | | | | | | | | | | | | Berichts-Nr./*Report No*.: | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | |
| Sachnummer/*Part No* | | | | | | |  | | | | | | | | | | | | | Liefermenge/*No. of Samples*: | | | | | | | | | | | |  | | | | | | | | | | | | | | | | Wareneingangs-Nr./ -datum*/Incoming goods No/Date:* | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | |
| Zeichnungsnummer/*Drawing No*: | | | | | | |  | | | | | | | | | | | | | Chargennummer/*Batch No.*: | | | | | | | | | | | |  | | | | | | | | | | | | | | | | Bestellabruf-Nr./-datum/*Order No./Date*: | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | |
| Stand/ Datum/*Version/Date*: | | | | | | |  | | | | | | | | | | | | | Mustergewicht/*Sample weight*: | | | | | | | | | | | |  | | | | | | | | | | | | | | | | Abladestelle/*Unloading Point*: | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | |
| **Bestätigung Lieferant –** Hiermit wird bestätigt, dass die Bemusterung entsprechend den vereinbarten Vorlagestufen, gemäß VDA Band 2, durchgeführt worden sind. ***Supplier Confirmation****: It is hereby confirmed that the sample inspections were executed in accordance with VDA Volume 2.* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name/*Name*: | | |  | | | | | | | | | Telefon/*Phone*: | | | | | | |  | | | | | | | | | | Material gemäß N2580 vollständig deklariert (z.B. IMDS, N2580-Formblatt) / *Raw material fully declared according to N2580 (e.g. IMDS, N2580-template)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | IMDS-Nr. (falls erforderlich / *if applicable*): | | | | | | | | | | | | | | | | | | | | |
| Abteilung/ *Department*: | | |  | | | | | | | | | Fax / Email/*Fax/Email*: | | | | | | |  | | | | | | | | | | Bei der Herstellung werden die Prinzipien des UN Global Compact eingehalten /  *Principles of UN Global Compact will be respected during production* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bemerkung/ *Comment*: | | |  | | | | | | | | | | | | | | | | | | | | | | | Datum/*Date* | | | | | | | | | | | | | | | | | | | Unterschrift/*Signature* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Entscheidung Kunde/*Customer Decision*** | | | | | | | | | | | | | **Freigaben/*Approvals*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | |  | | **Produkt/*Product*/Prozess/*Process*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | Gesamt/ *Overall* | | Gesamt Produkt/ *Overall Product* | | | | | | | | GesamtProzess/ *Overall Process* | | | 1.1 | 1.2 | | 1.3 | | | 1.4 | 1.5 | 1.6 | | 1.7 | | 1.8 | 1.9 | 1.10 | | 2 | | | 3 | | 4 | 5 | 6 | | | | | 7 | 8 | 9 | | | 10 | 11 | | | 12 | 13 | | 14 | 15 | 16 | | | 17 | | 18 | 19 | 20 | | | 21 | 22 | 23 | | |
| **i.O./*OK*** | | | | | | | | | | | | |  | |  | | | | | | | |  | | |  |  | |  | | |  |  |  | |  | |  |  |  | |  | | |  | |  |  |  | | | | |  |  |  | | |  |  | | |  |  | |  |  |  | | |  | |  |  |  | | |  |  |  | | |
| **bedingt i.O. - Nachbemusterung erforderlich/  *Conditionally OK – follow on Submission required*** | | | | | | | | | | | | |  | |  | | | | | | | |  | | |  |  | |  | | |  |  |  | |  | |  |  |  | |  | | |  | |  |  |  | | | | |  |  |  | | |  |  | | |  |  | |  |  |  | | |  | |  |  |  | | |  |  |  | | |
| **n.i.O. - Nachbemusterung erforderlich/  *NOK Reapproval of PPA Process is required*** | | | | | | | | | | | | |  | |  | | | | | | | |  | | |  |  | |  | | |  |  |  | |  | |  |  |  | |  | | |  | |  |  |  | | | | |  |  |  | | |  |  | | |  |  | |  |  |  | | |  | |  |  |  | | |  |  |  | | |
| Nr. Abweichgenehmigung/ *Concession No*. | | | | | | | |  | | | Gültig bis/ *Valid to*: | | | | |  | | | | | Stückzahl/ *Quantity*: | | | | |  | | | | Termin Nachbemusterung/ *Date Reapproval*: | | | | | | | | | | | | |  | | | | | | | | | | | | bei Rücksendung Lieferschein-Nr./-datum/ *If returned delivery note /Date*: | | | | | | | | | | | | | | | | | | | | | | |  | | | | | |
| Name/*Name*: | | | | |  | | | | | | | | Telefon/*Phone*: | | | | | | | | |  | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | |  | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | |
| Abteilung/*Dept*. | | | | |  | | | | | | | | Fax/Email/*Fax/Email*: | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bemerkung/*Comment*: | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Datum/*Date*: | | | | | | | | | | | | | | | | | | | | Unterschrift/*Signature*: | | | | | | | | | | |
| Verteiler/*Distribution*: | | | 1 | | | | | 2 | | | | | 3 | | | | 4 | | | | | 5 | | | | 6 | | | | | | 7 | | | | | | 8 | | | | | | | 9 | | | | | | 10 | | | | | | | 11 | | | | | | | | 12 | | | | | 13 | | | | | | | 14 | | | | | |

**Anlage 1 zu PPF-Formblatt / Attachment 1 to PPA-Template**

|  |  |  |  |
| --- | --- | --- | --- |
| **Anlagenverzeichnis / Table of attachments** | | **Stand/Datum/ *Version/Date*** | **Art, Umfang und Kennzeichnung der Anlage/*Type, Scope and Identification of Attachment*** |
| 1.1 Geometrie, Maßprüfung/ Geometry, *Dimension Check* | |  |  |
| 1.2 Funktionsprüfung/*Functional Check* | |  |  |
| 1.3 Werkstoffprüfung/*Material Check* | |  |  |
| 1.4 Haptikprüfung/*Haptic Check* | |  |  |
| 1.5 Akustikprüfung/*Acoustic Check* | |  |  |
| 1.6 Geruchsprüfung/*Odour Check* | |  |  |
| 1.7 Aussehensprüfung/*Appearance Check* | |  |  |
| 1.8 Oberflächenprüfung/*Surface Check* | |  |  |
| 1.9 EMV–Prüfung/*EMC Test* | |  |  |
| 1.10 Zuverlässigkeitsprüfungen/*Reliability Tests* | |  |  |
| 2 Muster/*Sample Parts* | |  |  |
| 3 Technische Spezifikationen/ *Technical Specifications* | |  |  |
| 4 Produkt-FMEA/*Product FMEA* | |  |  |
| 5 Konstruktionsfreigabe/*Design Release* | |  |  |
| 6 Einhaltung gesetzlicher Forderungen/ *Compliance with Legal Requirements* | |  |  |
| 7 Materialdatenblatt/IMDS/*Material Data Sheet/IMDS* | |  |  |
| 8 Softwareprüfbericht/*Software Validation Report* | |  |  |
| 9 Prozess-FMEA/*Process FMEA* | |  |  |
| 10 Prozessablaufdiagramm/*Process Flow Chart* | |  |  |
| 11 Produktionslenkungsplan/*Control Plan* | |  |  |
| 12 Prozessfähigkeitsnachweis/*Capability Study Process* | |  |  |
| 13 Absicherung besondere Merkmale/*Achievement of Special Characteristics* | |  |  |
| 14 Prüfmittelliste/*Inspection and Test Equipment List* | |  |  |
| 15 Prüfmittelfähigkeitsnachweis/*Capability Study Test Equipment* | |  |  |
| 16 Werkzeugübersicht/*Tooling List* | |  |  |
| 17 Nachweis vereinbarte Kapazität/*Confirmation of agreed Capacity* | |  |  |
| 18 Schriftliche Selbstbewertung/*Written Self-Assessment* | |  |  |
| 19 Teilelebenslauf/*Parts History* | |  |  |
| 20 Eignungsnachweis Ladungsträger inkl. Lagerung/ *Confirmation of Suitability of Transportation Equipment* | |  |  |
| 21 PPF-Status Lieferkette/ *PPA Status Supply Chain* | |  |  |
| 22 Freigabe von Beschichtungssystemen/ *Approval of Coating Systems* | |  |  |
| 23 Sonstiges/*Others* | |  |  |
| **Bemerkungen Lieferant/*Comments Supplier*:** | | | |
| Name/*Name*:  Abteilung/*Department*:  Telefon/*Phone*:  Fax/*Fax*:  Email/*Email*: | | | |
| Datum/*Date*: | Unterschrift/*Signature*: | | |

**Anlage 2 zu PPF-Formblatt / Attachment 2 to PPA-Template**

**Produktbezogene Prüfergebnisse/*Product related Test Results***

Stand/*Issue*: \_\_\_ / Datum/*Date*: \_\_\_\_\_\_ Blatt/*Page* \_\_\_von/*of* \_\_\_\_\_

|  |  |
| --- | --- |
| 1.1 Geometrie, Maßprüfung/*Dimension Check* | 1.9 EMV-Prüfung/*EMC Test* |
| 1.2 Funktionsprüfung/*Funtional Test* | 1.10 Zuverlässigkeitsprüfungen/*Reliability Tests* |
| 1.3 Werkstoffprüfung/*Material Test* | 2 Muster/*Sample Parts* |
| 1.4 Haptikprüfung/*Haptics* | 3 Technische Spezifikationen/*Technical Specifications* |
| 1.5 Akustikprüfung/*Acoustics* | 4 Produkt-FMEA/*Product FMEA* |
| 1.6 Geruchsprüfung/*Odors* | 5 Konstruktionsfreigabe/*Design Release* |
| 1.7 Aussehensprüfung/*Appearance* | 6 Einhaltung gesetzlicher Forderungen/*Compliance with Legal Requirements* |
| 1.8 Oberflächenprüfung/*Surface Check* | 7 Materialdatenblatt/IMDS/*Material Data Sheet/IMDS* |

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| Nr./ No.: | Forderungen/ Spezifikationen/ *Requirements/ Specifications* | IST-Werte Lieferant/ *Measured Data Supplier* | | | | | Spezifikation erfüllt/ *Specification satisfied* | | Bemerkung/*Comments* |
| Ja/*Yes* | Nein/*No* |  |
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| **Bestätigung Lieferant/*Confirmation by Supplier*:** | | **Entscheidung Kunde/*Decision by Customer*:** | | |
| Bemerkungen/*Comments*: | | Frei/*Released* | |  |
|  | | abgelehnt, Nachbemusterung erforderlich/ *Rejected reapproval of PPA required* | |  |
|  | | Bemerkungen/*Comments*: | | |
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| Name/*Name*:  Abteilung/*Department*:  Telefon/*Phone*:  Fax/*Fax*:  Email/*Email*: | | Name/*Name*:  Abteilung/*Department*:  Telefon/*Phone*:  Fax/*Fax*:  Email/*Email*: | | |
| Datum/*Date*: | Unterschrift/*Signature*: | Datum/*Date*: | Unterschrift/*Signature*: | |

**Anlage 3 zu PPF-Formblatt / Attachment 3 to PPA-Template**

**Prozessbezogene und sonstige Dokumente/*Process related and other Documents***

Stand/*Issue*: \_\_\_ / Datum/*Date*: \_\_\_\_\_\_ Blatt/*Page* \_\_\_von/*of* \_\_\_\_\_

|  |  |
| --- | --- |
| 8 Softwareprüfbericht/*Software Qualification Report* | 16 Werkzeugübersicht/*Tooloing List* |
| 9 Prozess-FMEA/*Process FMEA* | 17 Nachweis vereinbarte Kapazität/ *Confirmation of agreed Capacity* |
| 10 Prozessablaufdiagramm/*Process Flow Chart* | 18 Schriftliche Selbstbewertung/*Written Self Assessment* |
| 11 Produktionslenkungsplan/*Control Plan* | 19 Teilelebenslauf/*Parts* *History* |
| 12 Prozessfähigkeitsnachweis/*Capability Study Process* | 20 Eignungsnachweis Ladungsträger/*Confirmation of Suitability of Transportation Equipment* |
| 13 Absicherung besondere Merkmale/*Achievement of Special Characteristics* | 21 PPF-Status Lieferkette/*PPA Status Supply Chain* |
| 14 Prüfmittelliste/*Inspection and Test Equipment List* | 22 Freigabe von Beschichtungssystemen/*Approval of Coating Systems* |
| 15 Prüfmittelfähigkeitsnachweis/*Capability Study Test Equipment* | 23 Sonstiges/*Others* |

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| --- | --- | --- | --- | --- |
| **Bestätigung Lieferant/*Confirmation by Supplier*:** | | **Entscheidung Kunde/*Decision by Customer*:** | | |
| Bemerkungen/*Comments*: | | Frei/*Released* | | **🞏** |
|  | | abgelehnt, Nachbemusterung erforderlich/ *Rejected reapproval of PPA required* | | **🞏** |
|  | | Bemerkungen/*Comments*: | | |
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|  | |  | | |
| Name/*Name*:  Abteilung/*Department*:  Telefon/*Phone*:  Fax/*Fax*:  Email/*Email*: | | Name/*Name*:  Abteilung/*Department*:  Telefon/*Phone*:  Fax/*Fax*:  Email/*Email*: | | |
| Datum/Date: | Unterschrift/Signature: | Datum/Date: | Unterschrift/Signature: | |